

Hello there

Thank you for expressing an interest in doing an online course with The Poetry School.

This following document is designed to help you understand what we mean by 'basic' digital literacy and whether or not online learning is right for you.

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The Poetry School uses a unique online learning environment and social network called [CAMPUS](#), launched in 2013, for all its online courses.

CAMPUS is designed to be user-friendly and easy-to-use, but - even so - a basic understanding of the Internet and digital technology is required. But when we say 'basic', we really do mean basic.

CAMPUS will be suitable for most students, but if you are unsure, please answer this quick quiz:

Have you ever done any of the following?

- 1) Searched for something on Google (or another search engine)?
- 2) Used a social network, such as Twitter or Facebook?
- 3) Attached a file on an email?
- 4) Ordered something from Amazon or any other online retail store?

*If you answered 'yes' only once or not at all, you may wish to re-consider doing an online course. Please ring our office on **02075821679** and we may be able to recommend a face-to-face course or poetry writing group in your area.*

Alternatively, why not [register for free now and try CAMPUS for yourself?](#)

Other things to consider:

- CAMPUS is best experienced on a personal computer such as a PC or laptop. CAMPUS can be accessed via a smartphone, or a device such as an iPad as well, but you will find your online experience less streamlined.
- It's essential to have a familiarity with online etiquette and basic conventions such 'usernames' and 'links'. Experience with social media is also an advantage.
- Our online courses are not at all suitable for those with no computer experience at all. Unfortunately, as we are small charity, we don't have time or resources to provide extended technical assistance on how to use Google or a web browser, how to use a mouse, or attach a file, for example. We recommend you seek out your nearest beginners computer training course; many community interest groups and charities (such as Age UK) offer them. The BBC also offer online courses on web and Internet basics on their [Webwise](#) site.

We very much look forward to welcoming you on your online course. If you have any further questions please do not hesitate to email us on online@poetryschool.com.